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SOLOCRON

The 5 Agents That Run My Business While I Sleep

Five plain text files that tell Claude how to do one job each. Copy them into a folder. That's the whole system.

The files in this pack are the product. This document explains what they are and why they're shaped the way they are. Every example uses a made-up business. The customers, prices and numbers are invented.

START HERE

An agent is a file, not a robot

The word "agent" makes people picture something autonomous and slightly alarming. It isn't. An agent is a text file that says: here's the job, here's how I want it done, here's what you must never do.

Claude reads the file and does what it says. That's it. You can open one in Notepad. You can change a line and the behaviour changes. Nothing is hidden from you, and nothing is running that you can't read.

Which means the skill you actually need isn't coding. It's **being precise about how your business works** — and most people have never had to write that down before. That's the real work in this pack, and it's why the memory folder matters more than the agents do.

THE RULE

Everything drafts. Nothing sends.

Every agent in this pack prepares the work and leaves it for you. None of them send an email, publish a post, or message a customer.

This is not timidity. It's the thing that makes the whole system safe to start:

In week one, it will get something wrong. It will quote a price you changed and forgot to write down. It will reply to the wrong person in a forwarded chain. This is normal and it is survivable — because a wrong draft costs you nothing, and a wrong send costs you a customer.

You can loosen this later, one agent at a time, once one has earned it. The files tell you what "earned it" looks like. But start with drafts, and you can start today without gambling anything.

The five agents

1. Inbox Agent

READS YOUR ENQUIRIES · DRAFTS THE REPLIES

Sorts new mail into enquiries, existing customers, suppliers and noise. Drafts a reply to each using your prices and your tone. Flags anything about money or complaints straight to you, untouched.

2. Report Agent

A SHORT BRIEF, EVERY MORNING

What needs you today, what's owed, what happened yesterday. Under 150 words. It only reads and changes nothing — which makes it the safest one to run first.

3. Content Agent

TURNS REAL WORK INTO POSTS

Writes about jobs you actually did. It is forbidden from inventing a detail, a number, or a result — which is exactly why what it produces doesn't read like everything else online.

4. Support Agent

ANSWERS THE SAME FORTY QUESTIONS

Answers from what's written in your memory folder. When the answer isn't there, it says so instead of inventing one — and tells you which note is missing.

5. Watchdog Agent

CATCHES THE OTHER FOUR DYING QUIETLY

Checks each agent actually ran *and* actually produced something. Everyone skips this one. Skipping it is how you end up trusting a system that stopped working three weeks ago.

The memory folder

The agents are the easy half. The memory folder is what makes them worth anything.

It's a folder of plain notes about your business — what you sell, what you charge, who your customers are, and *why things are the way they are*. Claude reads it at the start of every session. You stop re-explaining yourself.

```
my-business/  
  CLAUDE.md           the standing instructions, read every session  
  agents/             one file per job  
  memory/  
    MEMORY-INDEX.md   the map – read first  
    business/         what you do, and what you don't  
    products/         what you sell, and the real prices  
    customers/        who they are, and what to know before writing  
    decisions/        why things are the way they are  
    voice/            how you sound, and the words you ban
```

The `decisions/` folder is the one people leave out, and it's the one that pays. A note saying "*we raised the deposit to 50% because a cancellation in April cost us £310 in cut material*" stops Claude — and you, in six months — from quietly undoing a decision you made for a good reason you've since forgotten.

Here's the compounding bit. Every time an agent hits something it doesn't know, it tells you which note is missing. You write that note once. The question never costs you anything again.

After a month the gaps mostly stop. That isn't the AI getting smarter. That's your business finally being written down — and that turns out to be the whole game.

DO IT NOW

Twenty minutes, from nothing

Full step-by-step is in `INSTALL.md`, written for someone who has never opened a terminal. The short version:

1. Install Node.js from **nodejs.org**. Click Next until it's done.
2. Open the terminal. It's a text box that listens. You can't break it.
3. Run `npm install -g @anthropic-ai/claude-code`
4. Make a folder for your business. Copy this pack into it.
5. `cd` into the folder, run `claude`, and log in.
6. Ask it: *"Read CLAUDE.md and the memory folder. What business do you think I run?"*

When it describes your business back to you — without you having explained anything in the chat — the system is working. Everything after that is adding more files.

What it costs

A Claude subscription or API credits. Anthropic publishes current pricing on their site. Running an agent over your inbox each morning is a matter of cents a day — but it isn't free, and anyone telling you otherwise is selling you something.

Everything you build runs in **your** accounts, on **your** card, with **your** keys. Nothing routes through anyone else.

HONESTLY

What this won't do on day one

Your first brief will be thin, and your first drafts will need editing. That's not a fault — it's an empty memory folder. The system is only as good as what you've written down, and on day one you've written down almost nothing.

The people who get value from this are the ones who spend the first week filling in the `memory/` folder instead of tuning the agents. The agents are nearly finished as they are. Your business isn't written down yet. That's the work.

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